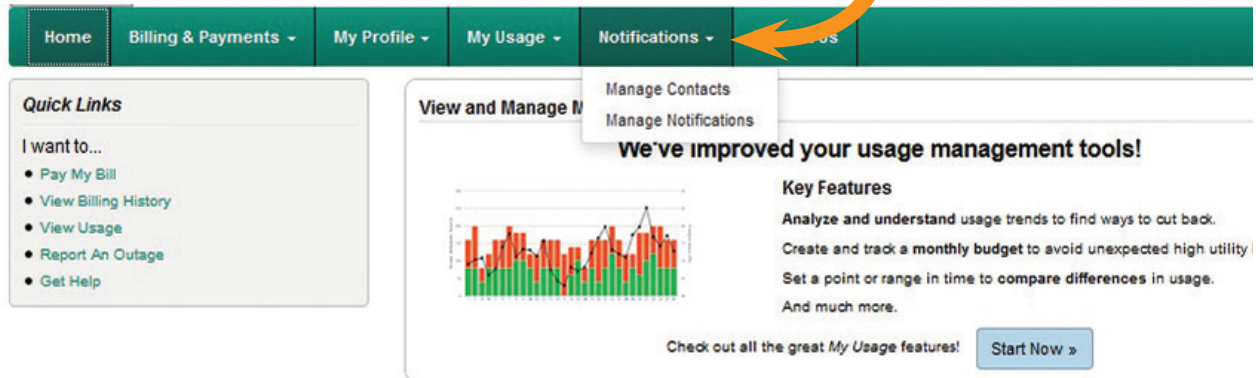


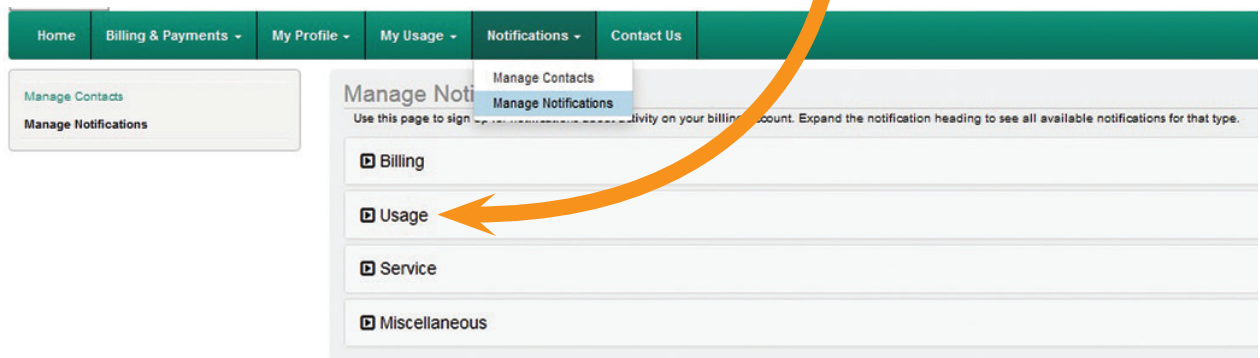


# How To Set Up Your Smarthub Access To Get “Usage Notifications”

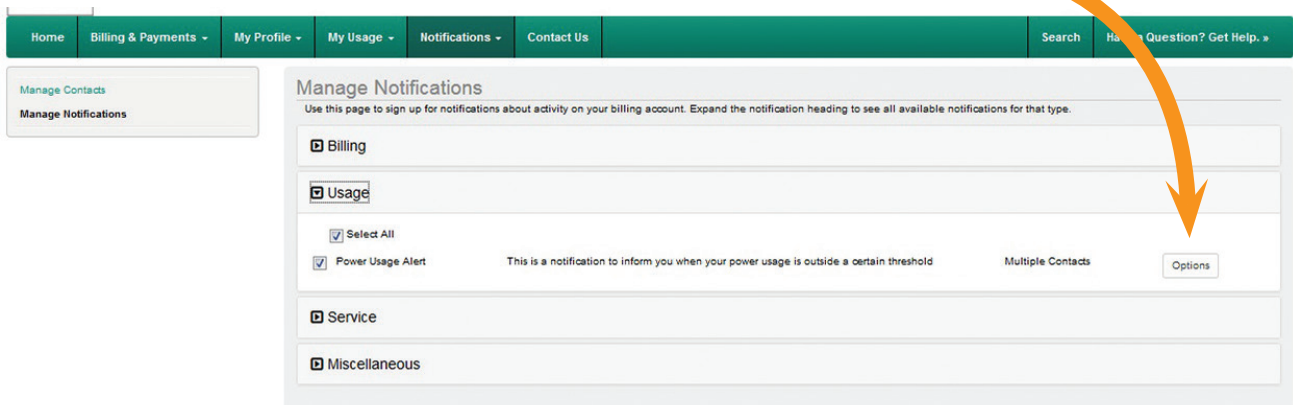
First you need to set up the secure access; (on the WEC website).  
Once the access is established go to “**Notifications**”.  
There are two options: “Manage Contacts” and “Manage Notifications”.



Go to “**Manage Notifications**”.  
There are four choices: Go to “**Usage**”.



Go to “**Options**” button on right



The options shown are to allow a “threshold” of daily kilowatt hours (kWh’s) to set the notification.



**Edit Power Usage Alert Subscriptions**

Use the left side of the window to select the options for your subscription. These options will limit what notifications get sent to you as you will only receive notifications that fit the criteria of your options. Once you have entered in your options, choose how you want to be contacted and click "Save Subscription >>" to save your options. Once saved, they will appear in the selected options. To remove a subscription, click the red "X" for that subscription.

**Add New Options**

Account Number:

Meter ID:

Hourly High Usage Threshold (kWh):

Hourly Low Usage Threshold (kWh):

Daily High Usage Threshold (kWh):

Daily Low Usage Threshold (kWh):

**Contacts:**

- YourName@email.com (E-mail)
- (802) 123-1234 Cell number (SMS)

Click a contact to select it for your subscription. To choose multiple contacts, hold "Ctrl" and click.

**Currently Selected Options**

- (802) 123-4567 Account: Energy Coach Meter: 1234567 Daily High Usage Threshold (kWh): 2
- Account: Energy Coach Meter: 1234567 Daily High Usage Threshold (kWh): 2

You COULD set a value that would only send a notice if usage exceeded a “high” value.

OR, you can set this value “low” and get a notice every day. This is what the Energy Coach recommends.

Here is the Energy Coach’s personal screen. He sets his notice at 2 kwh/day because he knows he will likely use more than 2 kwh’s every day—he wants a notification every day.

If you don’t want a daily notification, set the value to something that makes sense for your situation.