



Washington Electric Cooperative, Inc.

P. O. Box 8, 40 Church Street
East Montpelier, VT 05651
Telephone: 802-223-5245 Fax: 802-223-6780

*** AUTOMATIC PAYMENT PLAN AGREEMENT ***

Name(s): (as shown on electric bill) _____

WEC Account No: _____ Map #: _____

Mailing Address: _____

City: _____ State _____ Zip _____ - _____

Tenant: _____ or Owner: _____

Home Phone Number: _____ Work Phone: _____

Bank Name and Address: _____

Bank Phone Number: _____

Bank Routing Number _____

Bank Account Number You Wish Drafted: _____

PLEASE INDICATE: SAVINGS _____ or * CHECKING _____

* Include a blank check marked "VOID"

I authorize Washington Electric Cooperative to deduct my monthly electric payment(s) from my indicated account. I understand that I control my payments, and if at any time I decide to discontinue this payment service, I will notify Washington Electric Cooperative in writing.

Authorization Signature(s): _____ Date: _____

_____ Date: _____

Please allow 30-60 days for the Automatic Payment Plan to take effect. Until your electric bill(s) indicates that your payment will be made automatically, please continue to pay the bill(s) as usual.

Once the Automatic Payment Plan is in place, your billing statement will read "BANK DRAFT DO NOT PAY". The amount of the bill will be deducted from your bank account 16 to 20 days after the billing date.

OFFICE USE

Operator Initials: _____

Date: _____

PAYMENT AND BILLING OPTIONS

ACH – Automatic Bank Draft:

It's free and convenient! No checks, stamps or envelopes needed. You'll never have to worry about whether or not you've paid your electric bill on time again! Sign up for WEC's automatic payment plan and your payment will be transferred from your checking or savings account 16-20 days from the date of the billing statement. You will continue to receive monthly bills from WEC either electronically (see below) or by mail so that you will know the amount of your bill and the kWh usage, but it will be marked "PD BY BANKDRAFT". As soon as the automatic payment plan has gone into effect, you will see a message on your bill stating "BANK DRAFT – DO NOT PAY". This will also be indicated on the bill stub. Until this message appears on your bill, you will need to pay in the usual manner. After that, payments will automatically be deducted from your account each month, unless you decide to withdraw from the program. If your savings or checking has insufficient funds, the payment will not be processed, and you will be charged a non-sufficient funds fee. If this happens more than once in twelve months, your account will be removed from the automatic bank draft cycle, and no personal checks will be accepted on your account for the period of one year.

E-Bill:

Have access to a computer and want to go paperless? Sign up to receive your bill electronically! It is quick, convenient and secure, and helps the Co-op keep its costs down, which benefits all of us! Just sign up at www.washingtonelectric.coop.

One-Time Electronic Payments:

Pay your bill by check or credit card online. If you absolutely, positively, need to make a payment quickly, this is a worthwhile option!

Pay-By-Phone (IVR – Integrated Voice Response):

Need to make a payment quickly, but can't call the office during business hours and don't have access to a computer? You can access our automated line 24 hours a day, 7 days a week and make a payment by check or credit/debit card. Just call **802-223-5245** or **1-800-932-5245** to make a payment.

Budget Billing:

This allows you the option of budgeting monthly electric bills, so that you can spread your projected electric bills over the year. The budget payment amount is reviewed and adjusted (if necessary) every three months to minimize any underpayment or overpayment.

If you have any questions or concerns, please call WEC at 1-802-223-5245 or toll-free at 1-800-932-5245.